



## GENERAL INSTRUCTIONS FOR SUBMITTING TISSUE SPECIMEN

1. Specimen containers should be labeled with the patient's information, collection site, date of collection and physician's name.
2. When submitting multiple specimens, please use a separate container for each specimen requiring a separate examination and diagnosis.
3. Specimens should be completely immersed in 10% formalin (preferably neutral buffered) **IMMEDIATELY AFTER** removal from patient. Formalin volume to tissue ratio is ideally 20:1, but may be reduced to 10:1 for larger tissues.
4. Very small specimens should be wrapped in biopsy pads or filter paper, and **IMMEDIATELY** place in formalin.
5. Larger specimens with high fat content tend to float. Add papertowels to push the specimen deeper into the formalin solution to ensure optimal fixation.
6. Please do not use narrow-mouthed or glass as specimen containers. The specimen should fit thru the opening of the container with ease. Specimens expand & become hard following fixation and may require cutting through the container to remove the specimen.
7. For bone marrow and soft tissue tumors, kindly include X-ray, MRI, CT-Scan results/findings.

## IMMUNOHISTOCHEMISTRY ( IHC ) AND IN SITU HYBRIDIZATION ( ISH )

### INSTRUCTIONS for Patients/Clients:

1. Please submit the following along with a completed copy of this form:
  - a. **Copy of biopsy or histopathology report.** Note: Submitted reports will not be returned. Please make sure you retain the original histopathology report.
  - b. **FFPE tissue block w/ H&E slide** – representative formalin-fixed paraffin-embedded tissue (FFPE) block and H&E slide should have the same ID as your biopsy report (lab number or accession number). Extra charge for recutting if H&E slide is not provided.
2. Keep FFPE tissue blocks away from direct sunlight or warm areas (car, windows, etc). Store in a cool, dry place and maintain room temperature at all times.

### INSTRUCTIONS for Physicians:

1. Please complete the form, including source of tissue and any imaging findings that may be relevant. Providing a brief clinical history is recommended.
2. For Breast IHC (ER, PR, Her-2) or HER2 IQFISH – Time of fixation will help us troubleshoot any issues we may have with the staining interpretation.
3. ASCO/CAP Guidelines recommends a minimum 6 hours fixation of breast tumor tissue for ER, PR or HER2 IHC or HER2 IQFISH.
4. Please provide us with your contact number in case we need to contact you for case-related inquiries.

**Disclaimer:** In some cases, a report may have a result such as INDETERMINATE or EQUIVOCAL, which may be due to one of several pre-analytic factors. Nevertheless, all services rendered are final regardless of the report outcome and, as such, does not warrant reversal of charges paid.

Please sign below to indicate that you've read and understood the instructions provided.

CONFORME: \_\_\_\_\_ DATE: \_\_\_\_\_

For more info call **8741-7777 | 0922-8906664** or visit **hi-precision.com.ph**  
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